

Common Soil at Swifts View Risk Assessment

Updated 2.1.23

Hazards Identified	People Exposed to the Hazard (Groups)	Existing Controls in Place (Satisfactory or Inadequate?)	Severity 1-5 (A)	Likelihood 1-5 (B)	Risk Rating (Ax B)	Additional Control Required (If so, what is proposed?)	Action to be taken (By whom & by when?)	Completion Date Checked by (Signature)
<p>Paths, steps and surfaces which are uneven and slippery – risk of slips, trips and falls. Obstructions. Slopes and unguarded drops</p> <p>Tools placed on the ground</p>	All	<p>Inspect surfaces, steps and paths, keep them swept clean and free of dirt. Good maintenance of surfaces. Keep hosepipes and tools put away, or placed safely in the work areas. Some slopes are fenced.</p>	3	1	3	<p>Advise people to take care on paths and garden surfaces, and to look where they are standing. Do not step back without looking. Demonstrate how to place tools safely while in use in work areas.</p>	Induction talk	
<p>Poisonous plants, stinging plants and allergic reactions to plants.</p>	All	<p>Very few such plants on site.</p>	3	1	3	<p>Advise people never to eat any plants unless advised safe by CSoil. Ask if anyone is allergic to any plants. Provide gloves when working with irritating plants. First Aid Box</p>	Induction talk	

Exposure to sun	All	Advise people to wear suncream and sunhats	2	1	2	Seek shade on hot days Use protective clothing and sunscreens	Induction talk	
Insect stings and bites, allergic reactions.	All	Warn to stay away from flowering lavender etc..	3	1	3	Ask if anyone is allergic to insect bites. Alec Harrison is first aider. Advise on symptoms of Lyme's Disease, a bullseye rash.	Induction talk.	
Tick bites	All	Keep arms and legs covered	3	1	3			
Snake bite (adder)		Not known on site						
Knives and sharp tools. Tools in general. Puncture wounds, cuts other injuries, trips.	All	Tools talks before starting work. Close supervision. Advise safety boots when digging. Safe management of working areas.	3	1	3	Demonstrate safe tool use. First Aid Box	Induction talk	
Ponds	All	Warn people not to walk round close to ponds, and avoid working too close to water.	3	1	3	First Aid Box	Induction talk	
Soil and water borne diseases and infections inc.	All	Advise people to cover cuts, to wash hands after working and before eating.	3	1	3	Appropriate first aid advice.	Induction talk	

Toxicara, Weil's disease, sepsis. zoonoses,						Do not leave vessels of standing water around. Advise pregnant women to avoid contact with sheep.		
Garden chemicals and fertilizers.	All.	Advise people to wear gloves when handling. Only use organic gardening methods, so avoiding hazardous chemicals. Keep chemicals and fertilizers in secure storage.	3	1	3	Close supervision.	Induction talk	
Sharp objects eg. garden canes. Overhanging branches, sharp branches and twigs. Injuries to eyes. Sharp thorns and prickly plants – puncture wounds.	All	Keep all canes and sharp stakes with cane caps on. Advice when pruning. Keep plants near paths pruned back. Wear goggles and gloves for pruning shrubs.	3	1	3	First aid box	Induction talk.	
Heavy objects, injuries from manual handling.	All	Avoid lifting anything in excess of 12 kg by one person. Advise to bend knees etc.	3	1	3	First Aid Box	Induction talk.	

Trees on site at – falling branches or trees	All	Advise not to stand trees in strong winds	4	1	4	Tree inspection	Induction talk	
Food allergies Food poisoning	All	Advise them to bring their own food, not bring and share for any meals. Bring and share meal contributions are refrigerated.	5	1	5	Ask about food allergies on arrival and dietary requests		
On visits, obstacles on host sites, electric fences	All	Visit leader to look out for hazards and warn others	4	1	4	Trip leader		
Extreme weather. Lightning strike	All	If thunderstorm/storm occurs take all people indoors	5	1	5	Site supervisor		
Electrical equipment, kettle etc	All	N/A	1	1	1	Make sure leads on electrical equipment are safe and not trip hazards		
Overhead and underground power cable and transformer. Phone cable underground.	All	Working at height in the area is not permitted. Contractors to be notified of hazard locations	1	5	5	No mechanical work or contractor work to be undertaken without permission from Swifts View		
Power tools	Operatives and bystanders	Operators need their own insurance if not covered by Common Soil policy No one under 18 permitted to use power tools under Common Soil insurance. No use of power tools without permission. PPE required by operators. Safe working areas to be implemented.	1	5	5	Insurance does not cover working at height.		
Ladders	All					Insurance does not cover working at height.		
Cooking	All	Portable gas BBQ and gas	1	5	5	Induction talk. Fire		

		cookers. Only for use outdoors and in suitable conditions, Danger of grass fires.				extinguisher. Be aware of other people in the vicinity. Keep away from flammable objects etc..		
Farm animals and horses on site.	All	Electric fencing or wooden fencing and gates.	1	4	4	This only applies when someone has permission to graze on site.		
Contractors/farm and other machinery. Tree surgeons, deliveries.	All	Grass cutting tractor and attachments, baling etc. only from nearby farmer. Construction work Care to be taken at all times.	1	4	4	Keep people away when the grass is being cut, turned and baled. Keep construction areas taped off and access controlled. Keep people away from work areas.		
Children	Families	Children must be accompanied and supervised at all times by an appropriate adult.	1	5	5	Advise not to climb trees.		

Guidance Notes – people covered by this risk assessment include volunteers, visitors and workers.(anybody visiting the site)

Risk = Severity x Likelihood of Occurring

<i>Likelihood (L'hood)</i>	<i>Severity</i>
1. Very unlikely (5 years or more)	1. Very minor injury (minor cuts/grazes. Very limited property damage/loss

Risk Ranking

2. Unlikely (1-5 years)	2. More serious injury <3 days off work/incapacity (sprains, more serious cuts, bruising. Injury needing medical attention. Slight property damage/loss.
3. Likely (6-12 months)	3. RIDDOR reportable (to HSE) injury/sickness (except fatality). More than 3 days off school. Significant property damage/loss.
4. Very likely (1-6 months)	4. RIDDOR reportable (to HSE) injury/sickness affecting more than one person (excluding fatality). Major property damage/loss.
5.. Certain (more than 1 per month)	5. Single or multiple staff fatality. Catastrophic property damage/loss.

1- 5	Low Risk
6-15	Medium Risk
16-25	High Risk

	1	2	3	4	5	Severity
1	1	2	3	4	5	
2	2	4	6	8	10	
3	3	6	9	12	15	
4	4	8	12	16	20	
5	5	10	15	20	25	
Likelihood						